

To: Leila Sepehri Getto[leila_getto@ios.doi.gov]
From: Marty Durbin
Sent: 2018-03-14T21:27:20-04:00
Importance: Normal
Subject: Wednesday, March 14 - Cost Breakdown
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Greetings, Leila,

Please find below as requested:

Reception (cost per person) – food is \$28 per person. Drinks are on consumption so harder to calculate. Cocktails \$20 each, beer is \$8/9 per bottle, wine is \$79 per bottle.

Tax (per person) 14%

Tips (per person) – no direct tips at the dinner but the service charge is 24% (service charge is taxable)

Dinner per person (\$120)

Total Number of attendees – 72

Should you require further detail, please let me know.

Happy to help!

Kari

Kari Kaibel
Executive Assistant to
Executive Vice President & Chief Strategy Officer
via 703-674-7631